

केन्द्रीय विद्यालय, खंडवा हरसूदनाका,
सिविललाईन,(म.प्र.) 450001
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KENDRIYA VIDYALAYA, KHANDWA
HARSUD NAKA, CIVIL LINE,
(M.P.) 450001
STN CODE(068)KV Code (1118),
CBSE School Code.(54105),
Website: www.khandwa.kvs.ac.in

फा-10/केविखंडवा/2023-24/


दिनांक 22/07/2023

Invitation for sealed Quotations for Annual maintenance Contract (AMC) for various brands of Computers installed in KV KHANDWA

Sir/Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act.1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the Children of transferable Central Govt. Employees among others.
2. Interested vendors can send their most competitive quotation for Annual Maintenance Contract (AMC) for various brands of Computers, installed in the school, *as format given below*.
3. **Bid Price:** The AMC shall be for various brands of Computers installed in KV KHANDWA. **Quotation should be for Non-Comprehensive only.**
4. The bidder may quote rate for items in the format of quotation attached Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
5. The other terms and conditions will be regulated as per the Norms:
 - The prices should be quoted in Indian Rupees only.
 - Each bidder shall submit only one quotation.
 - Telex or Facsimile quotations are not acceptable.
 - Validity of quotations: The quotation shall remain valid for one year from date of award of contract, which may be extended for next one year on the basis of mutual consent and performance.
6. **Evaluation of quotations :**
This Office will evaluate and compare the quotations determined to be substantially responsive i.e. which are :
 - Properly signed, and
 - Conform the terms and conditions and specifications.The evaluation would be done for all the items put together. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. The Office will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.
6. **Award of contract :**
The Competent Authority will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price. Notwithstanding the above, the Competent Authority reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract. **The contracted amount will be paid on quarterly basis till the completion of the contract period.**
7. The Agency/Firm will have to deposit Rs. 5,000/- (Rupees Five Thousand Only) or 5% to 10% as Performance Security in the form of DD/Cheque, drawn in favour of Principal, Kendriya Vidyalaya Khandwa (M.P.). The same will be refunded without interest when the contract is over.
8. The Agency/Firm whom the above terms and conditions are acceptable shall submit the completed tender forms to this Office by stipulated date and time in sealed cover.
9. You are advised to visit the Office on working days between 8.00 am and 1.30 pm to see the hardware.
10. **Last date and time of receipt of quotations:**
Bidders can submit the sealed quotations by speed post/ by hand super scribed on the envelope as **"Quotations for Annual Maintenance Contract (AMC) for various brands of Computers", from 24-07-23 to 07-08-23 latest by 02.00 pm. The quotations will be opened at 2.00 pm on 07.08.2023.**

Yours faithfully,


(D. R. PATEL)
Principal
KV KHANDWA
प्राचार्य / Principal
केन्द्रीय विद्यालय / Kendriya Vidyalaya
हरसूद नाका, सिविल लाईन / Harsud Naka Civil Line
खण्डवा (म.प्र.) / Khandwa (M.P.) - 450001

FORMAT OF QUOTATION

Sl. No.	Description of equipment	Unit/ Rate (Rs.) in Figures	Unit Rate (Rs.) in Words	GST if any	Total amount with GST
1.	Desktop Computer (Non-Comprehensive)				

Cost per Computer: Rs _____ (in figures) _____ Rs.(in words)

We agree to have Annual Maintenance Contract of the above items of equipment in accordance with the technical specifications and Model Maintenance Agreement for the period specified in the Invitation for Quotations.



(Bidder)

Signature: _____

Name : _____

Date : _____